



HEALTHY FUTURES OF TEXAS

Women's Health Policy Director

Job Description

Healthy Futures of Texas is a nonprofit organization dedicated to reducing teen and unplanned pregnancy in San Antonio and Texas. We provide and promote effective solutions that fit the needs of young people, their parents, and families. We believe that young people deserve to reach their full potential and become parents at a time that is right for them and their family.

Healthy Futures is excited to be seeking a dynamic and dedicated individual for this important advocacy role. This position includes oversight of our statewide project, the Texas Women's Healthcare Coalition, the goal of which is to ensure that all Texas women have access to preventive care, including effective contraception.

Position: Women's Health Policy Director

Reports to: Senior Director of Policy and Research

Position Type: Full-time

Compensation: \$65,000-\$70,000 annual salary, depending on experience, plus a competitive benefits package

Supervises: Policy and Advocacy Associate, Policy Intern

Works closely with: Development Director, Communications Specialist

Location/Geographic Responsibility: The position will have Texas statewide responsibility and will be based in Austin.

Overview: This full-time position supports policy and advocacy activities of Healthy Futures of Texas, with direct responsibility for the management and coordination of the Texas Women's Healthcare Coalition and representation of the coalition's interests with policymakers.

Roles and Responsibilities

- Directs and leads advocacy for the Texas Women's Healthcare Coalition, a project managed by Healthy Futures of Texas
 - monitors and tracks policy and legislative developments related to reproductive health funding, access to contraception, teen and unplanned pregnancy prevention, and related issues
 - helps develop legislative agenda and meets with policymakers on policy priorities
 - drafts policy analyses, testimony, community education materials, and other written documents
 - develops and maintains relationships with local associations, community groups and other key partners, policymakers, and their staff
 - assists with community education presentations and events
 - assists with the Youth Advocacy Council (advocacy support, program planning)
- Manages the activities of the Texas Women's Healthcare Coalition



- o develops and maintains relationships with statewide associations, community groups and other key partners, policymakers, and their staff
- o travels to engage Coalition members and recruit new members
- o monitors and tracks policy and legislative developments related to women's preventive healthcare, including contraceptive access
- o writes testimony, white papers, community education materials, public comments, and other relevant documents
- o testifies at relevant hearings and makes professional presentations to legislative and community groups
- o develops strategy to further the Coalition's agenda and build Coalition support
- o coordinates Coalition and Steering Committee meetings, events, and legislative visits
- o Oversees e-newsletters and Coalition website updates
- Manages the approximately \$450,000 budget for the Texas Women's Healthcare Coalition
- Assists with identifying and applying for grants and contracts to support advocacy initiatives
- Supervises a Policy & Advocacy Associate and intern, with possibility of managing other staff, contractors, and interns/volunteers in the future
- Performs other related duties and fulfills responsibilities as assigned

Minimum Qualifications

- Bachelor's degree (or commensurate experience) plus a minimum of 5 years' experience in Texas state-level legislative work, lobbying, policy advocacy, or administration of public health programs
- Demonstrated effectiveness working with communities across Texas and diverse stakeholders across a range of political ideologies
- Demonstrated capacity to develop and maintain relationships with key partners; organizations; policymakers and their staff; and other stakeholders
- Must share passion for the mission and vision of Healthy Futures of Texas
- Strong organizational skills, including the ability to work independently and to manage multiple projects in a fast-moving environment
- Excellent verbal and written communication skills
- A flexible schedule to accommodate some late and weekend hours
- Personal transportation and cell phone

Preferred Qualifications

- Master's degree in public policy, public health, or related field
- 3 years of experience with the state legislative process in Texas, including budgetary issues
- Familiarity with public health policy, including Medicaid policy
- Strong knowledge of and comfort with reproductive and sexual health issues
- Proficiency with MS Office Suite, Google Drive and Adobe.

Travel Requirements

Local and out-of-town travel is required, but not anticipated to be more than 10%.

Application Instructions

Please email a tailored cover letter describing interest and qualifications, a résumé, a short writing sample (2-5 pages), and a list of 3 professional references to srice@hf-tx.org. The position will remain open until



filled.

Healthy Futures of Texas is committed to actualizing a world, as much as it is in our power to affect, where race and/or other systems that place the value of a human life, people group, or culture within are not determinants for human rights and/or flourishing. We are committed to reflecting this belief in our work towards an equitable world by centralizing and submitting to the imagination, organization, and administration of ideas and strategies of the marginalized, oppressed, and silenced.

Healthy Futures of Texas does not and will not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, veteran status, sexual orientation, or military status, in any of its activities or operations. These activities include, but are not limited to hiring and firing of staff, selection of volunteers and vendors, and provision of services. We are committed to providing an inclusive and welcoming environment for all members of our staff, clients, volunteers, subcontractors, vendors, and clients.